

TUESDAY, OCTOBER 10, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, October 10, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from October 3, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Henson offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 11, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$717,232.46 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Visit from Members-Elect of the
Pickaway County Agricultural Society:

Chris Pence, Scott Pritchard, Mark List, Jeff Wippel, Von Cremeans, and Craig Weiler paid a visit to the commissioners. Mr. Pence, Mr. List, Mr. Cremeans, and Mr. Weiler are members-elect of the Pickaway County Agricultural Society ("Fair Board"). After the commissioners congratulated the group, they said they were very pleased that they came in to speak with them.

Mr. List stated that they wanted to meet with the commissioners to show everyone in the county that they are unified on this [the Pickaway County Fairgrounds Revitalization Plan] and want to help out anyway they can in moving it forward, because it is important for the community and the kids to see that the commissioners and more members of the fair board are on the same page. All agreed that though the fair board and the commissioners may not always agree on everything, it will be a positive thing to be able to have productive, respectful conversations, and be able to compromise.

Before providing an overview of the first phase for the revitalization project, the commissioners mentioned that there are items that will need to be done to the livestock buildings before the 2018 county fair, and there will be some heavy lifting and logistics that will require coordination to be ready for the 2019 fair. In May 2018, plans are to tear down the two buildings the county owns on the frontage of the fairgrounds, and have bulldozers onsite on the last day of the 2018 county fair to begin taking down the arena, grange building, and livestock barns, and have new buildings constructed for the 2019 fair. The group was informed that ms consultants, inc. is continuing to work on the final blue prints for the buildings and the

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biddable documents. Mr. List mentioned that there are 4-H groups and others out there that are willing to volunteer to clean out barns and get them ready to be torn down, and Mr. Pritchard said it is important to let the volunteers know they are welcome.

Commissioner Wippel noted that fundraising is moving forward and he mentioned the campaign kick-off event that was held one evening last week that some community members were invited to attend, and appointments are being scheduled with businesses related to commemorative opportunities, and information was distributed to the group related to those. He mentioned would be great if some fair board members could be a part of some of these meetings and show there is unification between members of the fair board and the commissioners. The fundraising campaign will be rolled later in the year to the general public for other naming rights all the way down to pens and stalls.

Discussions were held about various topics, including but not limited to considering a name change for the fairgrounds. Commissioner Wippel stated that while it will always be thought of as the Pickaway County Fairgrounds, the name of Pickaway County Agricultural and Event Center is being considered. It encompasses the connotation that the fairgrounds celebrates the county's agricultural heritage, its 4-H groups, the county fair, and it will be available for other events for the remaining 51 weeks of the year. Conversation took place about relocating the train engine that has been situated on the fairgrounds. The fair board has already received presentations from different individuals and/or organizations who are interested in it. It is the desire to see that train engine goes to someone that would make it operational or a museum piece. Ideas for the future maintenance of the fairgrounds was also discussed, along with new ideas related to renting the facilities and ways in promoting that. It was noted that while the board of county commissioners owns the fairgrounds property and buildings and pays the property insurance, the fair board has the autonomy for the day-to-day operations of the fairgrounds; the annual county fair; rentals of horse barns and stables and other facilities, including their upkeep. The fair board receives the proceeds from the county fair and structure rental fees. Having agreements between the fair board and the commissioners was mentioned as a possibility. A question was raised about the public bidding process for the construction of the new buildings and it was stated that by the ORC, as owners of the property and its buildings, the process is managed by the county board of commissioners' office.

After further discussions and conversation held about some ideas the group has and would like to present to the other fair board members, the commissioners stated that they are very encouraged that everyone came to meet with them and that they hope this is just the beginning of future productive discussions, and wished everyone good luck. All agreed that in the end it is in the best interest for the future of the kids, the fairgrounds, and the community to show willingness to work together towards the same cause.

The new members will be sworn in the fair board's November 13th meeting.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant/Recycling Outreach Specialist:

- Fliers are prepared for the districtwide household hazardous material collection event scheduled for November 4th, from 9:00 a.m. to 12:00 noon, at the rear lot at Adena Local Schools in Frankfort. The fliers will provide the list of items that will be accepted and items that will not be accepted. Disposal of Latex and oil based paint is available for a charge of \$1.00 per gallon can or \$5.00 per 5-gallon bucket. The event will be advertised in local newspapers throughout the district.
- Discussion was held regarding obtaining an events grant through the Ohio EPA for the purchase of recycling containers and trash containers, similar to what was obtained by Pumpkin Show, Inc., that could be utilized during the week of the county fairs. Commissioner Wippel recommended that Mrs. Tucker get on the schedule of a fair board meeting sometime in December to speak about what she does in addition to providing information about the event grant.

In the Matter of
Report Provided by Dave Conrad:

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The following is a summary of the report provided by Dave Conrad, EMA Director:

- Mr. Conrad and Pickaway Township responded to a diesel fuel spill of about 50 gallons that occurred at the Love's Travel Stops intersection where a car struck the saddle tank of a fuel semi. Mr. Conrad will be working on first-responders receiving reimbursement to replace their materials used in responding to the spill.
- Mr. Conrad will be attending the Safety Council meeting scheduled later in the day at 11:30 a.m.
- On Thursday of this week, he will be attending the EMA Fall Conference that will be held at the Ohio Fire Academy. An 800 MHz Advisory meeting scheduled for 6:00 p.m. the same day.
- Commissioner Wippel requested Mr. Conrad to look into the possibility of some grant funding to purchase safety equipment, such as fire extinguishers, first-aid and other supplies, for use during county fairs and events. Discussion was also held about possibly designating an area or small room in one of the buildings, such as the arena, for EMA.
- Commissioner Stewart mentioned that he spoke with the sheriff about switching over wireless calls from within Circleville's city limits so they will go directly to the City of Circleville's Dispatch Center, and receiving the associated E911 funds collected from the monthly cell phone surcharges. Commissioner Stewart requested Mr. Conrad to research the how the money will be distributed.

**In the Matter of
Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- A total of 22 elected officials and department heads, or their designees, will be attending CORSA's yearly training seminars that will be held in the commissioners' meeting room on Wednesday of this week. This year's seminars include Case Studies Involving Human Resource Challenges, and Social Media in the Workplace.
- Mrs. Dengler will be participating a Franklin County Healthcare Consortium conference call later in the day regarding open enrollment.
- Mrs. Dengler and Mrs. Tucker are working on organizing a "2017 Pumpkin Passport Challenge" this year in place of during Pumpkin Show in place of the "Step Challenge." The Pumpkin Passport includes various question about destinations throughout Pumpkin Show. Completed Passports will be turned in and names will be entered in to a random drawing for chances to win an iPad Mini, a \$100 Amazon Gift Card, and a \$50 VISA card.
- The Pickaway Addiction Action Coalition's (PAAC) hired a full-time executive director, Devin Scribner, who started last week. His brother, Ryan Scribner, stepped down from the PAAC Board. At the request of Judge Long of Pickaway County Juvenile Court, Mr. Scribner circulated an email to all PAAC Board members informing them that the juvenile court received initial certification to begin their Family Treatment Court. A meeting scheduled for next Wednesday to discuss roles and responsibilities with all of those involved. Judge Long anticipates having a mock run very soon and hopefully begin their first session in November. Supreme Court personnel have scheduled an onsite review of the court session on December 6th.

**In the Matter of
Meeting in Executive Session:**

At 10:10 a.m., Commissioner Henson offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of an employee under the purview of the board of county commissioners. The county administrator, deputy county administrator, and clerk were in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 10:15 a.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Henson, to Resume Regular Session.

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Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Support Letters signed for Rickenbacker Inland Port
TIGER Application; and Rickenbacker Inland Port INFRA Application:

The Senior Public Affairs Coordinator for the Mid-Ohio Regional Planning Commission (MORPC) requested a letter of support to the U.S. Department of Transportation on behalf of the Columbus Regional Airport Authority's applications for two federal transportation grants – TIGER and INFRA – in the Rickenbacker area.

Upon reviewing the details of the request, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign the letter of support for the Rickenbacker Inland Port INFRA application for a \$100+ investment comprised of six infrastructure projects that will provide necessary connectivity for the Rickenbacker Inland Port that includes two interchanges and a new roadway and three widenings.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstain. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign the letter of support for the Rickenbacker Inland Port INFRA application for a \$40+ million investment that includes three major components that include increasing lane capacity on Alum Creek Drive; a new trail connection of approximately 2 miles in length to connect the new shared-used path on Alum Creek Drive linking the Rickenbacker Inland Port area to regions throughout Columbus; and a transit & bike share that includes a suite of small improvements that will upgrade existing stops of the Central Ohio Transit Authority and the GREAT area shuttle services including pull-outs, and sidewalk connections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Request for Contractor Bond to be
Pulled to Correct Code Violations:

Related to a recent request for the Pickaway County Building Department to pull a contractor's bond for failed electrical inspections on new construction, to which the contractor walked out. Judy Wolford, County Prosecutor, contacted Cincinnati Insurance, the contractor's bond holder, and informed Mr. Lutz that the insurance company will contact the Pickaway County Building Dept. directly to have a current code inspection completed. Once the inspection is complete, Cincinnati Insurance will determine what, if any, portion of the claim is payable. For any payable items, a two-party check will be issued.

In the Matter of
Amended Certificate Approved:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-100317-1

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WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$435,505.48 for the Vehicle Permissive Tax Fund #202 as it has exceeded its estimated receipts for period ending December 31, 2017; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2017:

**Motor Vehicle Permissive Tax Fund #202
\$435,505.48**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Funds Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following requests for the CREATION OF A NEW FUND:

**Fund #703 – CSEA Cash Bond
Fund #296 – Medicaid Sales Tax Transition Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Items Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following requests for the CREATION OF A LINE ITEMS:

**926.1160.5901 – Medicaid Sales Tax Transition-Other Expenses
926.1160.5701 – Medicaid Sales Tax Transition-Transfer Out
202.3012.5506 – Engineer-On Behalf-Contract Project
703.6072.5901 – Juvenile Court-Other Expense
703.0000.4983 – CSEA-Cash Holding Bond**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following requests for the APPROPRIATION OF FUNDS:

435,505.48 – Engineer-On Behalf-Contract/Projects

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Meeting with County Auditor to
Review September Revenue & Expenditure Reports:

Melissa Betz, County Auditor, met with the commissioners and reviewed the revenue and expenditure reports for period ending September 30th. The month ended with a balance of \$8,211,364.78, and a balance of \$8,096,612.24 was reported for the day. No areas of concern were noted.

Following the review, Mrs. Betz reported that she made the final payment for the Pickaway Redevelopment TIF in the Walmart area. She stated that she contacted the county prosecutor related to the process to officially cease the agreement. She also mentioned that she has been contacted by Millhuff Stang, the independent certified accounting firm that will be performing the county's 2017 audit. Also discussed was the CAUV 28% composite decrease that after being entered into the county's system with the soil types, it calculates to an approximate 23% decrease in land valuations. There are new renewal forms from the Ohio Dept. of Taxation for conservation projects. Right now, those land valuations are taxed at \$230 per acre. If acreage is taken out of a conservation project before a 3-year period, recoupment will be required.

Mrs. Betz also reported that Robert Adkins, is preparing for the county auditor's office employees' temporary relocation during the new carpet installation next week so the office can remain operational. The employees in the front office will be in the basement of the former sheriff residence/county jail where the appraisal staff is located. The employees in the payroll area and accounts payable area will be located in Magistrate Harsha's office, and the county treasurer's office.

In the Matter of
Report Provided by Brad Lutz:

The following is summary of the report provided by Brad Luz, County Administrator:

- Butch Betzko, Mayor of the Village of New Holland, will be meeting with the commissioners next week regarding a request for the submission of a Competitive Critical Infrastructure Community Development Block Grant (CDBG) on behalf of the village for improvements to address road improvements on South Main Street, and the project is declared to be an emergency.
- Ben Rule of Info-Link is working with the Board of Elections related to an agreement for onsite IT support during Election Day on November 2nd.
- ms consultants, inc. is putting together a contract for the commissioners' review related to the Pickaway County Fairgrounds Revitalization Project.
- At the request of Mr. Lutz, Bob Berquist, of Berqshire Consulting, LLC, provided an update via email related to a conversation with representatives of the Ohio Development Services Agency regarding items named in its monitoring letter in regards to the county's FY2015 Community Development Block Grant Allocation program. Mr. Berquist stated that there is a list of 5-6 items that are "doable" and two have already been taken care of. He also stated that there will be no problems in getting the matter closed and there will be no repayment of grant funds.
- Commissioner Stewart mentioned that he attended the Courthouse Security Committee meeting last week and reported that all of the security items the commissioners were tasked with have been completed. He mentioned that a request was made from Judge Long asking that departments in the courthouse to be notified of dates and times for any events that have been approved to be held on the courthouse steps during business hours. The request will be honored.

In the Matter of
Discussion Held Regarding
Pickaway County Fairgrounds Revitalization Fundraising:

The commissioners reviewed the commemorative opportunities for sponsoring various structures related to the Pickaway County Fairgrounds Revitalization Project. Other items discussed to be considered

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for sponsorship included, but were not limited to: the PA system; the manure pit; concession stands; and, offices.

In the Matter of
Visit from Marie Gerhardt, Haven House Campaign Committee Member,
Regarding Haven House Domestic Violence Shelter Capital Campaign:

Marie Gehardt, Haven House Campaign Committee member, paid a brief visit to the commissioners and provided each a flier that included a pledge confirmation form for the ReBuilding Lives Capital Campaign for Haven House of Pickaway County. By purchasing its own building at a new location, it is the vision of Haven House to become a true community resource for everyone in Pickaway County. The campaign goal is \$750,000 for the acquisition and renovations of a building at a new location that will increase the shelter's capacity to 32 beds and expand other much needed services and space to become a true community resource for everyone in Pickaway County.

In the Matter of
Pickaway County Planning Commission Meeting:

The commissioners attended the Pickaway County Planning Commission meeting held in their conference room. Minutes of the meeting can be obtained from Terry Frazier, Director of the Pickaway County Development & Planning Office.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 7, 2017.

A total of \$779.50 was reported being collected as follows: \$360 in adoption fees; \$12 in boarding revenue; \$202.50 dog licenses fees; \$15 in dog license penalties; \$40 in owner turn-ins; \$100 in private donations; \$50 in redemptions.

Eight (8) stray dogs were processed in; nine (9) dogs were adopted.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent for vote. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk